

IS3D Student Checklist

Students interested in transitioning to the IS3D major should complete the steps outlined below in the order in which they're presented. **Slight** deviations in the **order** of completion can **sometimes** work, but they should be confirmed with the IS3D adviser in advance, as some deviations can complicate, and even threaten altogether, the transition.

1. ____ Visit the IS3D website and use the materials provided there to draft a **master plan**
2. ____ Visit the IS3D adviser (in person or via email) to present and discuss the **master plan** draft
3. ____ Revise **master plan** draft (if necessary)
4. ____ Get approval of final **master plan** from the IS3D adviser
5. ____ Get approval of final **master plan** from the three department advisers
6. ____ Get a **change of major form** approved by the current major adviser
7. ____ Deliver fully approved **master plan** and **change of major form** to the IS3D adviser
8. ____ Check your degree evaluation in the WebPortal to see changes (takes ca. two weeks)

Resources:

IS3D website: <http://is3d.sdsu.edu/>

Major Advisers Directory:

http://advising.sdsu.edu/advising/seeing_an_adviser/major_adviser_directory

Google (for everything else): www.google.com

Important Points to Keep in Mind

Advising Calendar: check the IS3D website for current advising hours: <http://is3d.sdsu.edu/>

Changes to Approved Master Plans: Must be requested formally with a RAAR form.

To access the various RAAR forms:

<http://is3d.sdsu.edu/requesting-changes>

To add study abroad classes to a master plan:

<http://is3d.sdsu.edu/requesting-changes>